

**Latitude 49 Resort Park**  
**Activity Committee Meeting Minutes 10/8/2011**  
**EMAIL: [lat49activities@gmail.com](mailto:lat49activities@gmail.com)**  
**Latitude 49 Website: <http://latitude49resortpark.com>**

Purpose:

- To promote and advise meaningful activities for the Association members.
- To carry out fund raising projects and to assist with the funding of these projects.

Chairman, Julie Hillman called the meeting to order at 10:05 A.M.

**“Rules of the Road”**

1. Turn off all cell phones
2. Listen attentively to others.
3. Be respectful of one another (including those not in attendance.)
4. Discuss topic thoroughly so everyone has a common understanding.
5. Challenge opinions you don't agree with without attacking the individual who expresses them.
6. Try to understand other perspectives.
7. Communicate openly and honestly.
8. Ensure everyone's voice is heard.
9. No side conversations.
10. Agree to disagree.
11. Keep a sense of humor and have fun.

Old Business

1. Minutes for 9/10/2011 were read and approved.
  2. Treasurer's Report: in Ann Archer's absence Julie provided the report. Report as of 10/3/2011 is \$1,591.27. Report taken as read
  3. Event Reports
  4. Event Reports
    - Potlucks: 9/16, 9/30, 10/7
- Special events
- Month of September: Proceeds from Coffee went to Blaine Food Bank. People also donated items. Carol & Charlie Jenkins sponsored this effort – 167 lbs of food was donated which was more than last year. Also \$135.15 in cash was donated which came from the coffee proceeds and individual donations. There has been a 25% increase in need. There are 300 families more this year than last year. We received a thank you card from the Blaine Food Bank and it was posted on the bulletin board in the mail room.
  - 9/23 - Oktoberfest Theme Potluck & Beer Tasting

### Unfinished Business and Action Items Status

Date	Description	Point Person	Target Date	Status
1/8/2011	Activities Committee Guidelines and Procedures: after discussion, it was agreed that a letter would be sent to the Board of Directors asking for a more detailed Committee Guidelines and Procedures which would include Roles and Responsibilities statement. It is felt that the current document "Activities Committee Terms of Reference" could be enhanced. Julie volunteered to draft a letter to the Board of Directors.	Julie Hillman	On Hold	2/12/2011 Letter has yet to be written

#### 5. New Business

### Upcoming Events Summary

Date of Event	Name of Event	Host	Comments / Status
Year Round:	Wednesday morning coffee		<b>10/8/2011</b> Bill & Julie Hillman, Dave & Ella Swetalla, Margarett & Klaus Dittmann, Hazel Sibillia – will handle fall/winter/ early spring
10/21/2011 5:00 Social 6:00 Dinner	Spaghetti Dinner & Raffle	Ann Archer / Theresa Cady	<b>9/28/2011</b> Flyers & sign-up sheet were posted - \$5/person. Proceeds to go to the Christmas Family Fund. Only the first \$30 of proceeds will be used for expenses; the rest is donated.
11/5/2011 5:00 Social 6:00 Dinner	Thanksgiving	Margarette Dittmann / Theresa Cady / Shirley Foster II	<b>9/25/2011</b> Margarette Dittmann volunteered to cook dinner. Julie Hillman & Ann Archer reviewed what was spent in 2010 & determined that \$5/person would cover expenses. Julie put up flyers & there is a sign-up sheet in the mail room. <b>Note:</b> Catering cost were too expensive
12/3/2011 11:00 A.M.	Christmas Decoration & Free Soup		<b>10/1/2011</b> Cathy Grimason will fix the soup again this year.
12/16/2011 5:00 Social 6:00 Dinner	Christmas Dinner	Margarette Dittmann	
1/7/2012 11:00 A.M.	Un-decorating & Free Soup		
6/9/2012	Baked Potato Feed & White Elephant Sale	Carol Jenkins	Proceeds fund the Christmas Families. This coincides with the AGM – the date may change
7/7/2012	50's Rock n' Roll Party	Nancy Laqua	
8/4/2012	Garage Sale & Wine Tasting		
9/21/2012	Oktoberfest Theme Potluck		

Reminders:

- Board: Activities Committee funds perishable items such as coffee, napkins etc. for the kitchen. The General Fund funds non-perishable items such as wineglasses, and cooking implements for the kitchen.
- From the 2/26/2010 Board Meeting -- "The Board may be held responsible for the actions of the committees. Therefore, as a reminder to all committees: All projects need to come to the Board for approval before they are begun."
  - A. Tablecloths: After working with 2 vendors for purchase of vinyl table cloths Julie spoke with Gail Oldow about making them. Swatches were shown to several owners who liked the concept. A proposal was emailed & a hardcopy was put into the Latitude 49 Payments mail box in the mail room for the Board of Directors. Board did not approve. Will continue to research.
  - B. Planning: Julie updated the online calendar which is accessible online and a hardcopy is posted in the binder in the mailroom.
  - C. Outdoor Christmas Decorations: the Board allocated \$250 for lighted outdoor figures. The group asked that Integra purchase the outdoor decorations. Julie Hillman and Theresa Cady agreed to review the old outdoor decorations and determine what is no longer viable and needs to be thrown out.
  - D. Food Bank – Theresa can no longer do it. We can see what has accumulated each Wednesday at Coffee and take to the fire station with the left over donuts.
  - E. Suggestion: we invite the maintenance men to Thanksgiving dinner as a thank you. It was determined that that is outside the scope of Activities.

Next meeting 11/12/2011

Meeting adjourned at 10:39 A.M.

Respectfully submitted by Julie Hillman

CC:

- Electronic copy: Ann Archer
- Electronic Copy: Don Schleuse for posting on the web site
- Hard copy posted in the mailroom on Activities bulletin board