

Latitude 49 Resort Park
Activity Committee Meeting Minutes 2/12/2011
EMAIL: lat49activities@yahoo.com
Latitude 49 Website: <http://latitude49resortpark.com>

Chairman, Julie Hillman called the meeting to order at 10:05 A.M.

"Rules of the Road"
<ol style="list-style-type: none"> 1. Listen attentively to others. 2. Be respectful of one another (including those not in attendance.) 3. Discuss topic thoroughly so everyone has a common understanding. 4. Challenge opinions you don't agree with without attacking the individual who expresses them. 5. Try to understand other perspectives. 6. Communicate openly and honestly. 7. Ensure everyone's voice is heard. 8. No side conversations. 9. Agree to disagree. 10. Keep a sense of humor and have fun.

Old Business

1. Minutes for 1/8/2011 were read and approved.
2. Treasurer's Report: Bank statement is \$760.05 as of 1/31/2011. Report taken as read
3. Event Reports
 - a. Potlucks: 2 potlucks 1/14, 1/28 both approximately 10 – 12 people
 - b. Special events:
 - Christmas Un-decorating & soup 1/8/2011 – soup was very tasty!

4. Unfinished Business

Unfinished Business and Action Items Status				
Date	Description	Point Person	Target Date	Status
1/8/2011	Kitchen Stoves: Email from Cindyrae at Integra - "were re-checked by a JennAire certified technician and from the invoice we received the technician corrected the oven temperature(s). So, hopefully, we are golden on this moving forward. Please let me know if you find out otherwise." Group requested that we find out what date this was done. It was checked by Margarete Dittmann on 12/17 and the stove was not working correctly. It did not hold the temperature. Julie will send an email and ask about the date.	Julie Hillman		Completed / Closed 1/12/2011 email from Cindyrae Mehler "Well.... I believe the JennAire technician was on-site on Monday, 12-27-10 between 11 am and noon. [Lehmann's Home Appliance - phone: 360/ 733-7722]."

Unfinished Business and Action Items Status

Date	Description	Point Person	Target Date	Status
1/8/2011	Deep cleaning of the clubhouse kitchen: during discussion, the group asked that a letter be sent to the Board of Directors requesting that we have Martha's Cleaning handle the deep cleaning every 6 months rather than the maintenance men. Several reasons were put forth. Julie agreed to draft the letter which would then be reviewed by Ella Swetalla and Ina Danielson before the final was sent to the Board. Julie agreed to sign it on behalf of the Activities Committee.	Julie Hillman		<p>Completed / Closed 2/12/2012 Maintenance personnel appear to be doing an excellent job. We will notify the Board if there are any issues.</p> <p>1/18/2011 Cindyrae Mehler called to say she had received the letter.</p> <p>1/15/2011 Letter was written to the Board of Directors and first draft was reviewed by Ella Swetalla & Ina Danielson & approved for forwarding to the Board</p>
1/8/2011	Activities Committee Guidelines and Procedures: after discussion, it was agreed that a letter would be sent to the Board of Directors asking for a more detailed Committee Guidelines and Procedures which would include Roles and Responsibilities statement. It is felt that the current document "Activities Committee Terms of Reference" could be enhanced. Julie volunteered to draft a letter to the Board of Directors.	Julie Hillman	On Hold	2/12/2011 Letter has yet to be written

5. New Business

Upcoming Events Summary

Date of Event	Name of Event	Host	Comments / Status
<p>Year Round:</p> <p>Spring – Summer:</p> <p>May – Hazel Sibillia & Leslie Kryger</p> <p>June – Irene Vergith & Helen Leber</p> <p>July – Shirley Edwards & Sue Wickersham</p> <p>Aug – Tom & Jackie Atkins & Diane Mello (clean-up)</p> <p>Sep -</p>	<p>Wednesday morning coffee</p> <p>Note: Ella will not be here for 2/16/2011</p>	See Notes	<p>6/19/2010 Irene Vergith and Leslie Kryger will set up a 2011 summer calendar – May through the end of October. People will take turns. Ella, Julie, Ann and Hazel will rotate from October 2010 to May 2010 – will move to office.</p> <p>2/18/2010 Carol Jenkins will do during the summer for one more year. She would also like to not have to do it each week. We need volunteers.</p>

Upcoming Events Summary

Date of Event	Name of Event	Host	Comments / Status
5/6/2011 Friday 5:00 Social 6:00 Dinner	Cinco de Mayo	Alice Morin	2/12/2011 Ella will talk to Alice when she returns with a suggestion about the Mexican restaurant in Lynden next to the Fairway Café. 2/7/2011 Emailed Alice via Irene & Julie Contacted Miguel at Paso del Norte in Blaine & reserved 5/6/2011 for them to cater dinner. When Alice gets back in March she will contact him regarding menu. We will print tickets to sell. 1/16/2011 sent email to Irene re: Alice's email to see if she still wants to coordinate
6/11/2011 –date of AGM 5:00 P.M. Social 6:00 P.M. Dinner	Chili Feed and White Elephant Sale	Irene Vergith / Carol Jenkins/ Sue Wickersham	2/12/2011 Julie will send email to Irene & Sue to confirm. She will also call Carol. 9/11/2010 Need to email Irene and Sue if dates change. Call Carol Proceeds go to Christmas Family Fund
7/2/2011	Patriots Day	Irene Vergith & Crew	1/8/2011 Games: Gail Oldow
7/16/2011	Breakfast: Omelet in a Bag	Carol Jenkins	
7/23/2011	Prom Night	Patty Schneider / Leslie Kryger	10/9/2010 \$300 approved for live band
8/5 & 6 2011 Friday: after potluck for owners & guests only Saturday: (8 A.M. -3:00 P.M.)	Garage Sale	Need Coordinator	Tasks to do: ✓ Run adds in B'ham newspaper, Northern Light, Craigslist ✓ Get better signs ✓ Post signs day before ✓ Post "No Public Bathrooms" at clubhouse ✓ More 10 mile hour signs ✓ Balloons at each selling site ✓ Arrange for pickup of leftovers after
8/6/2011 (4-6)	Wine Tasting	Leslie Kryger	
8/19/2011	Spud Night		9/14/2010 Email sent to Maureen D to see if she can coordinate
9/10/2011	Free Coffee and Donut – Blaine Food Bank Drive	Charlie & Carol Jenkins	
11/5/2011	Thanksgiving		11/13/2010 Tentative: Catered meal & Activities picks up half the tab. Sell tickets for the remaining half.

New Business (Cont.)

Reminders:

- Board: Activities Committee funds perishable items such as coffee, napkins etc. for the kitchen. The General Fund funds non-perishable items such as wineglasses, and cooking implements for the kitchen.
- From the 2/26/2010 Board Meeting -- "The Board may be held responsible for the actions of the committees. Therefore, as a reminder to all committees: All projects need to come to the Board for approval before they are begun."

A. There were no specific agenda items. The group spent time going over Action Item Status and Upcoming Events and clarifying.

Verify March 5th Activities Committee Meeting Date in office: this is a week early since Julie Hillman will be out of town.

Adjournment at 11:05

Respectfully submitted by Julie Hillman and Ella Swetalla

CC:

- Electronic copy: Ina Danielson and Ann Archer
- Electronic Copy: Don Schleuse for posting on the web site
- Hard copy posted in the mailroom on Activities bulletin board