

Latitude 49 Resort Park
Activity Committee Meeting Minutes 7/2/2011
EMAIL: lat49activities@yahoo.com
Latitude 49 Website: <http://latitude49resortpark.com>

Chairman, Julie Hillman called the meeting to order at 10:05 A.M.

"Rules of the Road"
<ol style="list-style-type: none"> 1. Turn off all cell phones 2. Listen attentively to others. 3. Be respectful of one another (including those not in attendance.) 4. Discuss topic thoroughly so everyone has a common understanding. 5. Challenge opinions you don't agree with without attacking the individual who expresses them. 6. Try to understand other perspectives. 7. Communicate openly and honestly. 8. Ensure everyone's voice is heard. 9. No side conversations. 10. Agree to disagree. 11. Keep a sense of humor and have fun.

Old Business

1. Minutes for 6/4/2011 were read and approved with the exception of the Treasurer's report: incorrect statement – "The bank statement had not arrived yet, however an online review showed only \$836.55. The \$25.16 will need to be analyzed." Correct - "The bank statement had not arrived yet, however an *in person* review by the teller showed only \$836.55. The \$25.16 will need to be analyzed."

2. Treasurer's Report: Ann Archer reported \$\$824.02 as ending balance for 6/30/2011. This does not include the income for the month from potluck and coffee. The bank statement had not arrived yet. The difference of \$25.16 was incorrectly given the last month. The total was \$861.71 for the end of May

3. Event Reports
 - a. Potlucks: 6/16, 6/24
 - b. Special events:
 - Chili / Beef Stew Feed & White Elephant Auction. There was a net of \$381 which was deposited into the Christmas fund account.

Unfinished Business and Action Items Status				
Date	Description	Point Person	Target Date	Status
1/8/2011	Activities Committee Guidelines and Procedures: after discussion, it was agreed that a letter would be sent to the Board of Directors asking for a more detailed Committee Guidelines and Procedures which would include Roles and Responsibilities statement. It is felt that the current document	Julie Hillman	On Hold	7/2/2011 Short discussion about the need to have more concrete process/ standards / procedures & roles/responsibilities for more efficient running of the Activities Committee. Also discussion that we should be called a "club" and not a

Unfinished Business and Action Items Status

Date	Description	Point Person	Target Date	Status
	"Activities Committee Terms of Reference" could be enhanced. Julie volunteered to draft a letter to the Board of Directors.			<p>"committee." Julie may not get a proposal written prior to the end of summer</p> <p>2/12/2011 Letter has yet to be written</p>

4. New Business

Upcoming Events Summary

Date of Event	Name of Event	Host	Comments / Status
<p>Year Round:</p> <p>Spring – Summer:</p> <p>May – Julie Hillman, Bill Hillman, Margarett Dittmann,</p> <p>June – Elizabeth Reeve, Margarett Dittmann, Hazel Sibillia, Leslie Kryger, Barbara Russell</p> <p>July – Shirley Edwards & Sue Wickersham</p> <p>Aug – Bailey & Jackie Atkins & Diane Mello (clean-up)</p> <p>Sep – Irene Vergith & Helen Leber</p>	<p>Wednesday morning coffee</p>	<p>See Notes</p>	<p>7/2/2011 Need to revisit assignments for August. The Atkins signed up to help, not to be point. Julie asked that people discuss during July & come up with a solution.</p> <p>5/12/2011 Julie talked to Irene & it was decided that Irene would take the month of September. Julie will contact people to handle June.</p> <p>3/7/2011 Julie contacted Leslie Kryger & she will not be back for May. Julie, Bill & Hazel will handle May coffee. Coffee will be moved to the clubhouse. Bill & Julie will also handle for April</p>
<p>7/2/2011 3:00 Social 4:00 Dinner</p>	<p>Patriots Day</p>	<p>Irene Vergith & Crew</p>	<p>6/8/2011 Games: Gail Oldow</p>

Upcoming Events Summary

Date of Event	Name of Event	Host	Comments / Status
7/23/2011	Prom Night	Patty Schneider / Leslie Kryger	<p>7/2/2011 Patty reported that she has only sold 13 tickets. She will post a sign-up sheet in the mail room. Having people come to her lot during a specific time is not working. She will follow-up with the people who sign up to sell them tickets. Note that it is not a requirement to come in prom attire. She will have a 50/50 draw to help pay for the event</p> <p>5/11/2011 Patty Schneider provided written report: (1) tickets for \$10 sold between 6/10 & 7/17 (2) flyers out by 6/1 with details (3) "Prom" type clothing for women & men (4) Punch table (5) pictures taken & given to participants as a memory (5) appetizers served at tables (6) dessert served to each table at band break (7) Double Trouble live dance music booked (8) No meal served 10/9/2010 \$300 approved for live band</p>
<p>8/5 & 6 2011</p> <p>Friday: after potluck for owners & guests only</p> <p>Saturday: (8 A.M. -3:00 P.M.)</p>	Garage Sale	Mike Sudlow	<p>7/2/2011 Julie met with Mike and Paula. Posters will go up Tuesday, 7/5.</p> <p>6/12/2011 Julie sent letter to Board requesting authorization for the temporary structure for the Bake Sale that will provide additional funding for the Christmas Families.</p> <p>6/4/2011 Ann has a pop-up that can be used.</p> <p>Tasks to do:</p> <ul style="list-style-type: none"> ✓ Run adds in B'ham newspaper, Northern Light, Craigslist ✓ Get better signs ✓ Post signs day before ✓ Post "No Public Bathrooms" at clubhouse ✓ Arrange for pickup of leftovers after
8/6/2011 (4-6)	Wine Tasting	Karleen / Bob Hathcock	<p>7/2/2011 Julie will contact them and get details for the event</p>
8/20/2011	70's Party	Leslie Kryger	<p>7/2/2011 Leslie was not at the meeting. There has been no proposal of the detailed plan yet.</p> <p>6/4/2011 New activity added by Leslie. She will have a more detailed plan by 7/2</p>

Upcoming Events Summary			
Date of Event	Name of Event	Host	Comments / Status
Month of August	Quilters Group – Raffle Quilt	Paula Sudlow	7/2/2011 Board has approved. Flyers will go up on 7/6/2011 6/28/2011 Waiting for Board approval
Month of September	Coffee		5/12/2011 Owners bring cash / food donations for Blaine Food Bank to Clubhouse throughout September. Proceeds from donations at Wednesday coffee will go to Blaine Food Bank
9/3/2011	Breakfast: Omelet in a Bag	Carol Jenkins / Darrell Dunn	
9/23/2011	Oktoberfest Theme Potluck		7/2/2011 Have a 50/50 draw for the Christmas Family Fund
11/5/2011	Thanksgiving		7/2/2011 There was some discussion. Tabled until end of summer 11/13/2010 Tentative: Catered meal & Activities picks up half the tab. Sell tickets for the remaining half.

New Business (Cont.)

Reminders:

- Board: Activities Committee funds perishable items such as coffee, napkins etc. for the kitchen. The General Fund funds non-perishable items such as wineglasses, and cooking implements for the kitchen.
 - From the 2/26/2010 Board Meeting -- "The Board may be held responsible for the actions of the committees. Therefore, as a reminder to all committees: All projects need to come to the Board for approval before they are begun."
- A. Meeting changes:
- July 30 instead of August 13th. Julie Hillman recovering from surgical procedure
 - September 10 – not a change, however planning for remainder of 2011 & 2012 to be done.
- B. Coffee: we will return to the original concept of donuts, bagels, raisin bread, cream cheese, butter, and coffee. One Winter Ann Archer added a few extra items to in hopes of attracting more people for Wednesday coffee. When Carol Jenkins got back in the summer, people complained about the lack of additional food. Carol added the additional food and we continued to do so. With the price of food we can barely break even. People will most likely not pay additional money; in fact it is difficult to get everyone to pay \$1. The group decided that we would use up any food purchased and then go to the reduced menu.
- C. Potlucks: the group decided to go back to 5 for social and 6 for dinner. It had been changed to 5:30 for dinner and was tried for 2 Fridays. People prefer the 6 time. Julie will correct the flyers.
- D. Appreciation Night: group would like to have an Appreciation Night to thank all of the volunteers who help to make our park more enjoyable. Various people will discuss and return with a plan on 7/30.
- E. Summer vs Winter Activities: there was some discussion. Julie reminded that people needed to respect each other and their opinions. Tabled until cooler heads can prevail.

F. Cancel Potluck: 7/22 Prom Night is on 7/23

G. Christmas Family Fund: \$475.57: \$94.57 Balance + \$361 White Elephant + \$20 from Grimasom. Binder in office is updated. The past few years we have used Activities Funds to purchase grocery gift certificates for the families. Based on current balance and projected income, we may need to only purchase the gifts. There will be more discussion.

H. Tablecloths: Irene Vergith has volunteered to organize the tablecloths, place them in totes, label them and put them in the basement. Thanks Irene!

Verified July 30 Activities Committee Meeting Date in office.

Adjournment at 11:30

Respectfully submitted by Julie Hillman

CC:

- Electronic copy: Ann Archer
- Electronic Copy: Don Schleuse for posting on the web site
- Hard copy posted in the mailroom on Activities bulletin board