

Latitude 49 Resort Park
Activity Committee Meeting Minutes 7/30/2011
EMAIL: lat49activities@yahoo.com
Latitude 49 Website: <http://latitude49resortpark.com>

Chairman, Julie Hillman called the meeting to order at 10:00 A.M.

"Rules of the Road"
<ol style="list-style-type: none"> 1. Turn off all cell phones 2. Listen attentively to others. 3. Be respectful of one another (including those not in attendance.) 4. Discuss topic thoroughly so everyone has a common understanding. 5. Challenge opinions you don't agree with without attacking the individual who expresses them. 6. Try to understand other perspectives. 7. Communicate openly and honestly. 8. Ensure everyone's voice is heard. 9. No side conversations. 10. Agree to disagree. 11. Keep a sense of humor and have fun.

Old Business

1. Minutes for 7/2/2011 were read and approved.
2. Treasurer's Report: Ann Archer reported \$836.55 in the bank as of 6/30/2011. Report taken as read
3. Event Reports
 - a. Potlucks: 7/8, 7/15, 7/29 – Note: need volunteers to open for August.
 - b. Special events:
 - 7/2/2011: Patriots Day – we had 100 people with a net profit of \$148.32
 - 7/23/2011: Prom Night –
 - 76 people, 24 of which were helpers
 - Excess of food most of which was used the next day at a "Leftovers Party," part went to Friday potluck and some to Wednesday coffee.
 - Net loss between food, decorations & live band was \$101.98, however the committee in 2010 did authorize the expenditure of \$300 for a band
 - Clip for digital camera was purchased so pictures can be downloaded. Can be used for future events.

Unfinished Business and Action Items Status				
Date	Description	Point Person	Target Date	Status
1/8/2011	Activities Committee Guidelines and Procedures: after discussion, it was agreed that a letter would be sent to the Board of Directors asking for a more detailed Committee Guidelines and Procedures which would include Roles and Responsibilities statement. It is felt that the current document "Activities Committee Terms of	Julie Hillman	On Hold	7/2/2011 Short discussion about the need to have more concrete process/ standards / procedures & roles/responsibilities for more efficient running of the Activities Committee. Also discussion that we should be called a "club" and not a "committee." Julie may not

Unfinished Business and Action Items Status

Date	Description	Point Person	Target Date	Status
	Reference" could be enhanced. Julie volunteered to draft a letter to the Board of Directors.			get a proposal written prior to the end of summer 2/12/2011 Letter has yet to be written

4. New Business

Upcoming Events Summary

Date of Event	Name of Event	Host	Comments / Status
<p>Year Round:</p> <p><u>Spring – Summer:</u> May – Julie Hillman, Bill Hillman, Margarete Dittmann, June – Elizabeth Reeve, Margarete Dittmann, Hazel Sibillia, Leslie Kryger, Barbara Russell July – Shirley Edwards & Sue Wickersham Aug – Bailey & Jackie Atkins & Diane Mello (clean-up) Sep – Irene Vergith & Helen Leber</p>	<p>Wednesday morning coffee</p>	<p>See Notes</p>	<p>7/2/2011 Need to revisit assignments for August. The Atkins signed up to help, not to be point. Julie asked that people discuss during July & come up with a solution.</p> <p>5/12/2011 Julie talked to Irene & it was decided that Irene would take the month of September. Julie will contact people to handle June.</p> <p>3/7/2011 Julie contacted Leslie Kryger & she will not be back for May. Julie, Bill & Hazel will handle May coffee. Coffee will be moved to the clubhouse. Bill & Julie will also handle for April</p>

Upcoming Events Summary

Date of Event	Name of Event	Host	Comments / Status
<p>8/5 & 6 2011</p> <p>Friday: after potluck for owners & guests only</p> <p>Saturday: (8 A.M. -3:00 P.M.)</p>	<p>Garage Sale</p>	<p>Mike Sudlow</p>	<p>7/30/2011 Mike reported that he has advertised in both Northern Light & Bellingham Herald. Patty Green volunteered to post on Craigs list. Darryl Dunn, Dave Swetalla & Mike will put up the canopy for the bake sale.</p> <p>Julie will send an email to Integra asking for:</p> <ol style="list-style-type: none"> 1. On Friday 8/5 get the garage sale signs out of the gate house so they can be placed in front of the entrance. Contact Mike Sudlow 360-83-8276 when this will be done so he can assure the correct verbiage is on the signs before being placed outside. 2. On Saturday 8/6 when Mike/Jeff arrive (around 7:00 A.M.?) meet Mike Sudlow & other volunteers in the clubhouse to help take out tables for the bake sale. 3. On Saturday 8/6 at 8:00 A.M. (and no sooner) open the gates at the front for the public to come to the garage sale. On Saturday 8/6 at 3:00 P.M. secure the gates at the front. The garage sale is over. <p>Paula reported that there has been a good response for people wanting to bake for the bake sale</p> <p>7/2/2011 Julie met with Mike and Paula. Posters will go up Tuesday, 7/5.</p> <p>6/12/2011 Julie sent letter to Board requesting authorization for the temporary structure for the Bake Sale that will provide additional funding for the Christmas Families.</p> <p>6/4/2011 Ann has a pop-up that can be used.</p> <p>Tasks to do:</p> <ul style="list-style-type: none"> ✓ Run adds in B'ham newspaper, Northern Light, Craigslist ✓ Get better signs ✓ Post signs day before ✓ Post "No Public Bathrooms" at clubhouse ✓ Arrange for pickup of leftovers after

Upcoming Events Summary

Date of Event	Name of Event	Host	Comments / Status
8/6/2011 (4-6)	Wine Tasting	Karleen / Bob Hathcock	<p>7/30/2011 Karleen reported all is ready. Flyers are posted</p> <p>7/2/2011 Julie will contact them and get details for the event</p>
8/20/2011	70's Party	Leslie Kryger	<p>7/30/2011 Leslie cancelled due to recovery from accident</p> <p>7/2/2011 Leslie was not at the meeting. There has been no proposal of the detailed plan yet.</p> <p>6/4/2011 New activity added by Leslie. She will have a more detailed plan by 7/2</p>
Month of August	Birch Bay Quilters: Raffle Quilt	Paula Sudlow	<p>7/30/2011 There was discussion about how to handle which winner got what quilt 3 winners and 3 quilts. Birch Bay Quilters will talk off-line and come to a decision. Raffle drawing will be 9/3/2011 at the "Omelet in a Bag" activity</p> <p>7/2/2011 Board has approved. Flyers will go up on 7/6/2011</p> <p>6/28/2011 Waiting for Board approval</p>
Month of September	Coffee		<p>7/30/2011 Note that authorization of proceeds was done before the agreement in the 7/30/2011 meeting minutes.</p> <p>5/12/2011 Owners bring cash / food donations for Blaine Food Bank to Clubhouse throughout September. Proceeds from donations at Wednesday coffee will go to Blaine Food Bank</p>
9/2/2011 Friday Potluck	"Pizza Night" instead and advertised as "Volunteer Appreciation Night"	Patty Schneider	<p>7/30/2011 Patty will get plan to Julie so flyers can be posted</p>
9/3/2011	Breakfast: Omelet in a Bag	Carol Jenkins / Darrell Dunn	<p>7/30/2011 Julie will work with Carol on flyers</p>
9/23/2011	Oktoberfest Theme Potluck		<p>7/30/2011 Group agreed we would not have a 50/50 draw for the Christmas Family Fund. Julie will work with Leslie on the flyers.</p> <p>7/2/2011 Have a 50/50 draw for the Christmas Family Fund</p>

Upcoming Events Summary			
Date of Event	Name of Event	Host	Comments / Status
11/5/2011	Thanksgiving		<p>7/30/2011 See discussion in main body of 7/30/2011 minutes</p> <p>7/2/2011 There was some discussion. Tabled until end of summer</p> <p>11/13/2010 Tentative: Catered meal & Activities picks up half the tab. Sell tickets for the remaining half.</p>

New Business (Cont.)

Reminders:

- Board: Activities Committee funds perishable items such as coffee, napkins etc. for the kitchen. The General Fund funds non-perishable items such as wineglasses, and cooking implements for the kitchen.
 - From the 2/26/2010 Board Meeting -- "The Board may be held responsible for the actions of the committees. Therefore, as a reminder to all committees: All projects need to come to the Board for approval before they are begun."
- A. Activities funds used for Christmas Families - After discussion the following was moved, seconded and approved: Any funds spent for the purpose of providing gifts for children and grocery gift cards for Christmas Families must come out of the Christmas Family Fund which is a separate bank account. No Activities funds may be used. For the last few years, Activities has donated a \$50 gift certificate from Cost Cutters for each family sponsored. Last year was 5 families for a total of \$250 the year before was \$200 for 4 families as it was the year before that."
- B. Year Round Activities --After discussion and the putting forth of various opinions the following was moved, seconded and approved: All events and activities sponsored by the Activities Committee must be financially supported by the people attending them. It is expected that the people who are coordinating the activity may not be able to estimate exactly the cost and may be under or over their budget. The coordinators shall not be held accountable. If over budget, then the Activities Committee funds shall absorb the difference, if under budget then the Activities Committee funds shall be increased by that amount.
- E. Schedule for 2012: Patty Schneider spoke for Nancy Laqua who was working – Nancy would like to coordinate an event on 7/7/2012 – "50s Party." Double Trouble will be booked. The group agreed that the date may be scheduled.
- D. There was a discussion about other events not being scheduled in any of the buildings when an event is going on in the clubhouse. It is not within the scope of the Activities Committee to regulate what owners choose to do for their personal entertainment. If that is a stipulation for scheduling an event or activity, then the event or activity shall not be scheduled.
- E. Potlucks – changes were discussed and things to try:
1. more structure placed on:
 - the timing of when food will be placed out,
 - when to cook on the barbecue
 - calling of tables for getting into line
 2. We need volunteers to open for Friday nights. Irene Vergith will put out a sign-up sheet at Coffee

Verified September 10 – planning for remainder of 2011 & 2012 to be done.

Adjournment at 11:30

Respectfully submitted by Julie Hillman

CC:

- Electronic copy: Ann Archer
- Electronic Copy: Don Schleuse for posting on the web site
- Hard copy posted in the mailroom on Activities bulletin board