

Latitude 49 Resort Park
Activity Committee Meeting Minutes 9/10/2011
EMAIL: lat49activities@gmail.com
Latitude 49 Website: <http://latitude49resortpark.com>

Purpose:

- To promote and advise meaningful activities for the Association members.
- To carry out fund raising projects and to assist with the funding of these projects.

Chairman, Julie Hillman called the meeting to order at 10:00 A.M.

“Rules of the Road”

1. Turn off all cell phones
2. Listen attentively to others.
3. Be respectful of one another (including those not in attendance.)
4. Discuss topic thoroughly so everyone has a common understanding.
5. Challenge opinions you don't agree with without attacking the individual who expresses them.
6. Try to understand other perspectives.
7. Communicate openly and honestly.
8. Ensure everyone's voice is heard.
9. No side conversations.
10. Agree to disagree.
11. Keep a sense of humor and have fun.

Old Business

1. Minutes for 7/30/2011 were read and approved with the following changes
 - A. Activities Funds for Christmas Families: In reference to gift certificates -
“Last year was 6 families (instead of 5) for a total of \$300 (instead of \$250.)”
2. Treasurer's Report: Ann Archer reported \$\$1,385.18 in the bank as of 8/31/2011. Report taken as read
3. Event Reports
 - a. Potlucks: 8/5, 8/12, 8/19, 8/26, 9/2 (Pizza Night), 9/9
 - b. Special events:
8/6/2011 Garage Sale & Birch Bay Quilters Bake & Craft Sale
8/6/2011 Wine Tasting
Month of August – sale of raffle tickets for Birch Bay Quilters
9/3/2011 Omelet in a Bag (90 people and profited \$208.20) and Quilt Raffle

Unfinished Business and Action Items Status

Date	Description	Point Person	Target Date	Status
1/8/2011	Activities Committee Guidelines and Procedures: after discussion, it was agreed that a letter would be sent to the Board of Directors asking for a more detailed Committee Guidelines and Procedures which would include Roles and Responsibilities statement. It is felt that the current document "Activities Committee Terms of Reference" could be enhanced. Julie volunteered to draft a letter to the Board of Directors.	Julie Hillman	On Hold	<p>7/2/2011 Short discussion about the need to have more concrete process/ standards / procedures & roles/responsibilities for more efficient running of the Activities Committee. Also discussion that we should be called a "club" and not a "committee." Julie may not get a proposal written prior to the end of summer</p> <p>2/12/2011 Letter has yet to be written</p>

4. New Business

Upcoming Events Summary

Date of Event	Name of Event	Host	Comments / Status
<p>Year Round:</p> <p><u>Spring – Summer:</u></p> <p>May – Julie Hillman, Bill Hillman, Margarete Dittmann,</p> <p>June – Elizabeth Reeve, Margarete Dittmann, Hazel Sibillia, Leslie Kryger, Barbara Russell</p> <p>July – Shirley Edwards & Sue Wickersham</p> <p>Aug – Bailey & Jackie Atkins & Diane Mello (clean-up)</p> <p>Sep – Irene Vergith & Helen Leber</p>	Wednesday morning coffee	See Notes	<p>7/2/2011 Need to revisit assignments for August. The Atkins signed up to help, not to be point. Julie asked that people discuss during July & come up with a solution.</p> <p>5/12/2011 Julie talked to Irene & it was decided that Irene would take the month of September. Julie will contact people to handle June.</p> <p>3/7/2011 Julie contacted Leslie Kryger & she will not be back for May. Julie, Bill & Hazel will handle May coffee. Coffee will be moved to the clubhouse. Bill & Julie will also handle for April</p>

Upcoming Events Summary

Date of Event	Name of Event	Host	Comments / Status
<p>8/5 & 6 2011</p> <p>Friday: after potluck for owners & guests only</p> <p>Saturday: (8 A.M. -3:00 P.M.)</p>	<p>Garage Sale</p>	<p>Mike Sudlow</p>	<p>7/30/2011 Mike reported that he has advertised in both Northern Light & Bellingham Herald. Patty Green volunteered to post on Craigs list. Darryl Dunn, Dave Swetalla & Mike will put up the canopy for the bake sale.</p> <p>Julie will send an email to Integra asking for:</p> <ol style="list-style-type: none"> 1. On Friday 8/5 get the garage sale signs out of the gate house so they can be placed in front of the entrance. Contact Mike Sudlow 360-83-8276 when this will be done so he can assure the correct verbiage is on the signs before being placed outside. 2. On Saturday 8/6 when Mike/Jeff arrive (around 7:00 A.M.?) meet Mike Sudlow & other volunteers in the clubhouse to help take out tables for the bake sale. 3. On Saturday 8/6 at 8:00 A.M. (and no sooner) open the gates at the front for the public to come to the garage sale. On Saturday 8/6 at 3:00 P.M. secure the gates at the front. The garage sale is over. <p>Paula reported that there has been a good response for people wanting to bake for the bake sale</p> <p>7/2/2011 Julie met with Mike and Paula. Posters will go up Tuesday, 7/5.</p> <p>6/12/2011 Julie sent letter to Board requesting authorization for the temporary structure for the Bake Sale that will provide additional funding for the Christmas Families.</p> <p>6/4/2011 Ann has a pop-up that can be used.</p> <p>Tasks to do:</p> <ul style="list-style-type: none"> ✓ Run adds in B'ham newspaper, Northern Light, Craigslist ✓ Get better signs ✓ Post signs day before ✓ Post "No Public Bathrooms" at clubhouse ✓ Arrange for pickup of leftovers after

Upcoming Events Summary

Date of Event	Name of Event	Host	Comments / Status
Month of September	Coffee		<p>7/30/2011 Note that authorization of proceeds was done before the agreement in the 7/30/2011 meeting minutes.</p> <p>5/12/2011 Owners bring cash / food donations for Blaine Food Bank to Clubhouse throughout September. Proceeds from donations at Wednesday coffee will go to Blaine Food Bank</p>
9/23/2011	Oktoberfest Theme Potluck	Leslie Kryger	<p>9/10/2011 Leslie will get volunteers to help</p> <p>9/3/2011 Beer tasting added</p> <p>7/30/2011 Group agreed we would not have a 50/50 draw for the Christmas Family Fund. Julie will work with Leslie on the flyers.</p> <p>7/2/2011 Have a 50/50 draw for the Christmas Family Fund</p>
11/5/2011	Thanksgiving		<p>9/10/2011 Julie will get estimates for catering</p> <p>7/30/2011 See discussion in main body of 7/30/2011 minutes</p> <p>7/2/2011 There was some discussion. Tabled until end of summer</p> <p>11/13/2010 Tentative: Catered meal & Activities picks up half the tab. Sell tickets for the remaining half.</p>

New Business (Cont.)

Reminders:

- Board: Activities Committee funds perishable items such as coffee, napkins etc. for the kitchen. The General Fund funds non-perishable items such as wineglasses, and cooking implements for the kitchen.
 - From the 2/26/2010 Board Meeting -- "The Board may be held responsible for the actions of the committees. Therefore, as a reminder to all committees: All projects need to come to the Board for approval before they are begun."
1. Tablecloths: Julie contacted 2 vendors to get information on replacing the tablecloths in the clubhouse. We are waiting for swatches to determine if we want 3 gauge or 8 gauges. She sent the link to Irene Vergith for her review. Suggestion: send a request to the Board to fund purchase of 14 white tablecloths and 14 red – good quality. Get 80" so the sides drape longer. It has been 3 years since tablecloths have been purchased. They need to be replaced. They were not a

high quality & had linen like finish and stains were easily embedded in the vinyl. They were only \$3.99 and Activities purchased the last 8 available. The clubhouse is being rented more frequently and Latitude 49 needs to provide improved accessories. Another vendor was suggested – Bargreens and Ellison. Julie will follow-up and call them.

2. Planning: the group identified a few activities for the remainder of 2011 and 2012. We will review additional activities for winter and spring in January. Julie will update the online calendar which is accessible online and a hardcopy will be posted in the binder in the mailroom.
3. Other: There was some discussion on more collaboration between owners for activities.

Verified October 8

Adjournment at 11:30

Respectfully submitted by Julie Hillman

CC:

- Electronic copy: Ann Archer
- Electronic Copy: Don Schleuse for posting on the web site
- Hard copy posted in the mailroom on Activities bulletin board