



**LATITUDE 49 RESORT PARK ASSOCIATION  
2017 ANNUAL GENERAL MEMBERSHIP MEETING MINUTES**

**DATE:** Saturday, June 10, 2017  
**PLACE:** Latitude 49 Club House  
**TIME:** 10:00 AM

**CALL TO ORDER**

President Don Schleuse called the meeting to order at 10:00 AM at the Latitude 49 Clubhouse. Registration began at 8:30 am where owners registered, received, and cast their vote ballots. President Schleuse reported that 104 members were reached before the start of the meeting. President Schleuse announced that we had the required quorum to conduct the business of the meeting.

**INTRODUCTION OF BOARD MEMBERS AND GUESTS**

Don Schleuse – President  
Lynn Button – Secretary  
Gary Hall – Treasurer  
CindyraeMehler – INTEGRA  
Sadie Sullivan - INTEGRA

Ken Gunderson – Vice President  
Henry Hays– Director  
Tess Allison - INTEGRA  
Julie Osborne – INTEGRA

**PRESIDENT’S REPORT**

President Schleuse mentioned the following improvements to the park during the past year:

- The maintenance shed behind the compactor/dumpster area was replaced and a rolling gate was installed to facilitate storage of equipment.
- The first phase of replacing the fence along the Birch Bay Lynden Road border was completed with a 7’ black chain link fence. The first phase consisted of 200’. The emergency exit gate at lot 9 also received barbwire at the top.
- Additional security cameras were installed in the office, mailroom, and activities buildings.
- The sidewalk in front of the mailroom was replaced. Also, the southwest end of the Activities building sidewalk was replaced and a cement pad was installed for the BBQ so it can be placed under the eaves of the Clubhouse.
- Concrete edging was installed along the flowerbeds and buildings of the common areas.
- New bookcases were added to the library.
- Two HD TV’s were installed in the Activities Building. One TV was installed in the Pool Table room and one TV was installed in the Exercise room. HD service was also installed for both TV’s from Comcast.
- A new stair-stepper was installed in the Exercise room. This last piece of exercise equipment completes the equipping of the Exercise room.
- Replacement Playground equipment was installed.

President Schleuse stated the following projects would be completed next year:

- A seal slurry coat will be placed on the roads in the park in 9 alternating areas during the summer months. The seal coat needs 24 hours to cure and owners are to not drive and park away from their area for at least a 24-hour period. The seal coating will protect the asphalt from oxidation and erosion. Cracks in the road are also sealed which prevents them from becoming larger. Lastly, the coating will protect the road from harmful chemical spills.
- The installation and replacement of the perimeter fence along the Birch Bay Lynden road will be completed.
- The clubhouse floor will be refinished.

President Schleuse praised the efforts of the many volunteers who make the park enjoyable for all. It is these unselfish efforts that make the park a beautiful place.

**Reminder:** The speed limit in the park is 10 mph and watch for children.

**Reminder:** Visit the park website for information and the FAQ pages.

**Reminder:** Please cleanup after dogs and control the barking of dogs for everyone's peace.

**Reminder:** Automatic deposit forms (ACH) for dues are available. The dues are deducted on the 5<sup>th</sup> business day of the month.

**Reminder:** Ensure your owner information is accurate. *Owner Contact Information Forms* were sent in your recent packet and are also available online, at the Latitude 49 Office and at the INTEGRA Office.

**Reminder:** Security in the park is important. Recently, trespassers have jumped the fence at the lot 9 emergency exit. Members are advised to call the sheriffs department if trespassers are seen and to report the activity to INTEGRA or a Board Member. ***Security of the park rests with all owners.***

**Reminder:** Please place appropriate items in the trash compactor. Recently we have had violators leave unauthorized items in the green dumpster and compactor. A sign identifying items that are not to be placed in the dumpster is posted as you enter the area.

**Reminder:** Pick-up mail packages that are in the mailroom as soon as possible. We have had complaints that owners have not received their packages.

## **TREASURER'S REPORT**

Tess Allison of INTEGRA reviewed the proposed 2018 budget and reported on the line items in the budget document. She stated that we changed banks from Heritage bank to Peoples bank which resulted in a savings in bank fees. She highlighted categories that show very slight increases or decreases. She stated that the dues increase of \$5.00 per month was recommended due to the upcoming road seal and fencing as well as maintaining the fund for future anticipated and unanticipated expenses. Each owner was previously provided a line item copy of the proposed 2018 budget in the AGM packet.

Tess Allison reported that the reserve account is funded at approximately 85% for the next year. She stated that under the current funding plan the Reserve Fund should be 90% funded for the next 5 years.

Gary Hall stated that the balance sheet dated April 30, 2017 showed the operating fund at \$13,349.56; petty cash at \$165.34; reserve account at Edward Jones at \$257,620.09; and the Activity Committee account at \$3,181.91.

**UNFINISHED BUSINESS:**

There was no unfinished business to report.

**NEW BUSINESS:**

There was no new business to report.

**VOTE:**

President Schleuse stated that a secret ballot vote would be taken to approve the 2018 operating budget, approve the June 11, 2016 AGM Minutes, and to elect three members to the Board of Directors.

President Schleuse stated that Jim Johnson and Lara and Al Smit were appointed as tellers during the vote count.

The meeting was recessed at 10:46 am for the counting of the ballots and reconvened at 11:26 am.

**VOTE TALLY and REPORT of the BALLOT COMMITTEE;**

113 ballots were submitted and 113 ballots were eligible for the count. The result of the vote is as follows:

- Approval of the June 11, 2016 AGM minutes – approved with 110 yes and 3 no votes.
- Approval of the 2018 operating budget – approved with 102 yes and 11 no votes.
- Lynn Button, Henry Hays, and Gary Hall were elected to the Board of Directors for 2 years.

Member Tom Warner made a motion to destroy ballots for the 2017 election after 30 days. Member Hazel Rutherford provided a second to the motion. The motion carried.

There was no further business and the meeting was adjourned at 11:28 am.

Respectfully submitted,

*Lynn Button*  
Secretary

*June 15, 2017*